



## STATE OF INDIANA

MITCHELL E. DANIELS, JR., Governor

DEPARTMENT OF ADMINISTRATION

Procurement Division

402 W Washington Street, Room W468

Indianapolis, Indiana 46204

317 / 232-3053

### Award Recommendation Letter

Date: May 18, 2010

To: Jessica Robertson, Director of Strategic Sourcing  
Indiana Department of Administration

From: Molly Martin, Strategic Sourcing Analyst

Subject: Recommendation of Selection for RFI 10-85  
Solicitation of Juvenile Detention Alternatives Initiative

**Estimated Amount of Three Year Contract: \$ 343,104.00**

Based on the evaluation of our team, we recommend for selection **Youth Law T.E.A.M. of Indiana** to begin contract negotiations to provide the **Statewide Coordination of the Juvenile Detention Alternatives Initiative (JDAI)** for the Indiana Criminal Justice Institute. Terms of this recommendation are included in this letter.

The evaluation team received proposals from two (2) vendors:

- Indiana Youth Services Association (IYSA)
- Youth Law T.E.A.M. of Indiana

The proposals were evaluated by a three (3) member team and IDOA according to the following criteria:

- Management Assessment/Quality (30 points)
  - Technical Proposal (30 points)
- Pricing Proposal (25 points)

Scoring was completed as follows:

#### A. Management Assessment/Quality

##### Technical Proposal

For the Technical Proposal evaluation, the team considered each Respondent's proposal for qualifications/related experience, agreement to meet contractual requirements, demonstration of corporate/financial responsibility, industry presence, and references with similar scope of work.

The evaluation team's scores were based on a review of each Respondent's proposed approach to each section of the Technical Proposal.

Results of the Management Assessment/Quality evaluation are shown below:

**Table 1: Management Assessment/Quality Scores**

Evaluation Section	IYSA	Youth Law T.E.A.M.
MAQ Score	16.0	26.3

During Technical Proposal evaluation, the evaluation team observed the following regarding each respondent:

**Indiana Youth Services Association (IYSA)**

IYSA scored 16.0 points out of the possible 30 qualitative points. Some IYSA's strengths were their demonstration of corporate/financial responsibility and their agreement to meet contractual requirements. However, the team was very concerned with their lack of qualifications/related experience and their references of similar scope of work.

**Youth Law T.E.A.M. of Indiana**

Youth Law T.E.A.M. scored 26.3 points out of the possible 30 qualitative points scoring the highest of all Respondents. Youth Law T.E.A.M.'s strengths were their qualifications/related experience, agreement to meet contractual requirements, demonstration of corporate/financial responsibility/industry presence, and their references of similar scope of work.

**B. Cost Proposal**

The cost proposals were evaluated as follows:

- Cost of Year One + Cost of Year Two + Cost of Year Three = Total Program Cost

The cost scores based on the final pricing provided are as follows:

**Table 2: Final Cost Scores**

Respondent	Cost Score (25 Max)
IYSA	25.00
Youth Law T.E.A.M.	23.55

### C. IDOA Scoring – FINAL Scores

**Table 4: Final Overall Evaluation Scores**

Respondent	Management Assessment/ Quality Score (30 max)	Cost Score (25 max)	Total Score (55 max)
IYSA	16.00	25.00	41.00
Youth Law T.E.A.M.	26.30	23.55	49.85

### Award Summary

During the course of evaluation, the State scrutinized all proposals to determine the viability of the proposed business solutions to meet the goals of the program and to meet the needs of the State. The team evaluated proposals based on the stipulated criteria outlined in the RFI document.

This agreement will be for a period of one (1) year. At the discretion of the State, there may be two (2) one (1) year renewals.